



**INVITATION OF
ANNUAL GENERAL MEETING OF SHAREHOLDERS
PT SATYAMITRA KEMAS LESTARI Tbk
("Company")**

The Board of Directors hereby invites the Company's Shareholders to the Annual General Meeting of Shareholders ("**Meeting**") of the Company, which will be held at:

Day/Date : Thursday, 21 July 2022
Venue : 10 AM until 12 PM
Time : Topaz Zircon Room, Lantai 6, JHL Solitaire Hotel
Jl. Gading Serpong Boulevard Barat Blok S No. 5, Gading
Serpong, Kabupaten Tangerang, Banten 15810

Meeting Agenda

1. Approval of the dispensation to the Board of Directors for the delay in holding the Meeting.

Explanation:

The Board of Directors requests approval for dispensation of the delay in holding the Meeting which is past the deadline of 6 (six) months after the fiscal year ends based on Article 11 paragraph (2) of the Company's Articles of Association and Article 2 paragraph (2) of Financial Services Authority Regulation Number 15/POJK.04/2020 concerning Plans and Implementation of General Meeting of Shareholders of Public Companies.

2. Approval and ratification of the Company's Annual Report and the Audited Consolidated Financial Statement of the Company for the Fiscal Year of 2021, as well as to release and discharge (*Volledig Acquit et Decharge*) for the Board of Directors and Board of Commissioner.

Explanation:

According to Article 11 paragraph (7) point a and Article 11 paragraph (8) of the Company's Article of Association and Article 66 Law No. 40 of 2007 concerning Limited Liability Company Law (Company Law).

3. Determination of the Use of the Company's Net Income of the Fiscal Year of 2021.

Explanation:

Referring to the Article 11 paragraph (7) point b of the Company's Articles of Association and Article 71 of Company Law, the Board of Directors submitted a proposal to use the Company's Profit if the Company had a positive profit balance in the Meeting.

4. Appointment of the Public Accountant and/or Public Accountant Office for Fiscal Year of 2022.

Explanation:



Referring to the Article 11 paragraph (7) point c of the Company's Articles of Association and the Financial Services Authority Regulation Number 13/POJK.03/2017 concerning the Appointment of Public Accountant Services and Public Accountant Offices in Financial Services Activities, it is stipulated that the appointment and dismissal of public accountants who will provide audit services on annual historical financial information shall be decided at the GMS by considering Board of Commissioners proposal.

5. Approval of the actions of the Board of Directors in pledging the Company's assets for loan application at the bank.

Explanation:

Referring to the Article 16 paragraph (16) of the Company's Articles of Association and Article 102 paragraph (1) of Company Law, which stipulates that legal actions to guarantee all or most of the Company's assets are at a value of 50% (fifty percent) of the total net assets of the Company in 1 (one) transaction of the debts or more, whether related to each other or not and the transaction as referred to is a transfer of the Company's net assets that occurs within 1 (one) financial year period, must obtain the approval of the GMS.

6. Approval of changes to the composition of the Company's Board of Directors.

Explanation:

Referring to the Article 15 paragraph (13) point b of the Company's Articles of Association and Article 8 paragraph (3) of the Financial Services Authority Regulation Number 33/POJK.04/2014 concerning the Board of Directors and Board of Commissioners of Public Companies, the Company is obliged to hold a GMS to decide the resignation of the concerned member of the Board of Directors within 90 (ninety) calendar days at the latest after the resignation letter received.

General Information for Meeting Attendance

1. The Company will not send separate invitation letter to each of its Shareholders, this invitation advertisement is an official invitation for the Shareholders of the Company. This invitation is available on the e-GMS provider website (**eASY.KSEI**) <https://easy.ksei.co.id/>, the Indonesia Stock Exchange website <https://www.idx.co.id/> and the Company's website <https://satyamitra.com/>.
2. Material or supporting materials for the Meeting agenda are available at the Company's Head Office and Company's website as of the date of the Meeting Invitation on 29 June 2022 until the date of the Meeting.
3. Shareholders who entitled to attend or be represented in the Meeting shall be:
 - a. the Company's shares which have not been included in the Collective Custody which are owned by the Shareholders whose names are registered in the Register of Shareholders of the Company for as per Tuesday, 28 June 2022 at 4 PM at the latest;
 - b. the Company's shares are included in the Collective Custody which are owned by the Shareholders whose names are registered in the register owned by the account holder or



- custodian bank at PT Kustodian Sentral Efek Indonesia ("**KSEI**") as per Tuesday, 28 June 2022 at 4 PM at the latest;
- c. KSEI securities account holders in the Collective Custody are required to provide a List of Shareholders which has been managed by them to KSEI to obtain Written Confirmation for Meetings ("*Konfirmasi Tertulis Untuk Rapat - KTUR*").
4. Shareholders' participation in the Meeting shall be done by the following mechanism:
 - a. Attend the Meeting physically; or
 - b. Attend the Meeting electronically via **eASY.KSEI** and/or AKSes KSEI.
 5. The presence of Shareholders electronically through **eASY.KSEI** is carried out with the following mechanism:
 - a. Shareholders who will participate in the e-GMS using the e-GMS and e-Voting module on the **eASY.KSEI** application, must register 1 (one) business day before the date of the Meeting through the **eASY.KSEI** menu in the AKSes facility (<https://access.ksei.co.id/>);
 - b. Shareholders and Proxy will receive an email notification 1 (one) day prior to the GMS via webinar;
 - c. Shareholders and Proxy are required to have an account in AKSes to be able to access the GMS link which can be reached through AKSes Web and AKSes Mobile;
 - d. On the day of the Meeting, Shareholders who will participate in the GMS using the e-GMS and e-Voting modules must register themselves electronically at **eASY.KSEI** via <https://access.ksei.co.id/>.
 6. Shareholders who will attend physically the Meeting or shareholders who will exercise their voting rights through the **eASY.KSEI** application, can inform their attendance or appoint their authorized proxies, and/or submit their vote in the **eASY.KSEI** application.
 7. The deadline to submit a declaration of presence or proxy and vote in the **eASY.KSEI** application is on 12 AM on 1 (one) business day before the date of the Meeting.
 8. The mechanism of granting the proxy:
 - a. The Company suggests the Shareholders whose shares are in the KSEI Collective Custody to provide the proxy electronically ("**e-Proxy**"), to vote for each agenda item of the Meeting, to the representatives appointed by the Company's Securities Administration Bureau (PT Adimitra Jasa Korpora) in the **eASY.KSEI** which is found on the Securities Ownership Reference/KSEI Access website via <https://access.ksei.co.id/>:
 - Electronic authorization/e-Proxy shall comply with the procedures, terms, and conditions stipulated by KSEI;
 - Specifically for the Shareholders who have provided e-Proxy, the Shareholders may submit questions or opinions on the agenda of the Meeting via email to legal@satyamitra.com on 20 July 2022, at 12 PM at the latest.
 - b. In addition to the electronic proxy/e-Proxy mentioned above, Shareholders may grant proxy out of the **eASY.KSEI** mechanism.

The Company requests that the Shareholders use the proxy facility provided by the Company on the website www.satyamitra.com or a proxy from the Securities Administration Bureau, which can be filled out and sent along with its supporting



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documents through the Office of the Securities Administration Bureau: PT Adimitra Jasa Korpora, Rukan Kirana Boutique Office, Jl. Kirana Avenue III Blok F3 No. 5 Jakarta 14250 Tel.: +6221 29745222, Fax: +6221 29289961, Email: opr@adimitra-jk.co.id. The proxy must be sent with the supporting documents and must be received by the Board of Directors at the Company's office at the address as above, within 3 (three) working days before the date of the Meeting at the latest.

9. The Shareholders or their authorized Proxies who attend the Meeting are required to comply with all health procedures, policies, and other arrangements implemented by the Company and the management of the building where the Meeting is held.
 - a. The Shareholders or their authorized proxies who will attend the Meeting are requested to show their Identity Card (KTP) or other valid identities and submit its copies to the registration officer before entering the Meeting room.
 - b. The Shareholders who is a Legal Entity are required to submit the copy of its articles of association and amendments thereto, letters of ratification/approval from the competent authority as well as the latest deed/document stipulates the changes of their management composition, at the time the Meeting was held.
 - c. The Shareholders whose shares are in the Collective Custody (KSEI) are required to show a Written Confirmation for the GMS (KTUR).
 - d. The Shareholders or their authorized Proxies who will attend the Meeting are required to comply with the Health Protocol as follows:
 - 1) Wear a mask, maximum body temperature is 37.50°C and are welcome to use hand sanitizer;
 - 2) Have a Covid-19 vaccine certificate with a complete dose as evidenced through the *Peduli Lindungi* application;
 - 3) Scan and show the scanned results of the *Peduli Lindungi* application;
 - 4) Show a Certificate of Rapid Antigen Test with negative results obtained from a hospital doctor, health center, or clinic with a sampling date of 1 (one) day before the Meeting.
10. The Company does not provide consumption and souvenirs to Shareholders and Shareholders Authorized Proxies who are attend physically at the Meeting.

Tangerang, 29 June 2022

PT Satyamitra Kemas Lestari Tbk

Board of Directors